

Essential Skills in English and Maths

Employees with inadequate English, maths and communications skills are often aware that they have a problem. It could be affecting your business.

A lack of essential skills in the workplace is causing:

- Lost business
- Miscalculated invoices
- Staff absenteeism
- High staff turnover
- Incorrect records
- Accidents

The cost to business is estimated to be £500,000 per year.

Poor skills + lack of awareness = poor productivity

One in five employed adults do not have the ability to read, write and do maths at a level necessary to fulfil many everyday functions, including:

- Following instructions
- Communicating effectively (with customers, suppliers and other employees)
- Working as part of a team
- Report writing and documentation
- Understanding signs and notices (eg Health and Safety, COSHH notices)
- Recording faults and analysing problems
- Making calculations
- Taking on additional responsibility

Your business could be paying for this in reduced productivity. The impact on a company with up to 100 employees could be as high as £50,000 per year.

How will it benefit your business?

If you improve your employees reading, writing and communication skills you increase performance. The benefits for your business are:

- Improved productivity
- Higher staff retention
- Reduced wastage
- Reduced recruitment costs
- Fewer mistakes

- More accurate recording
A confident, adaptable workforce that feels valued and better equipped to contribute to a changing and developing organisation

We offer a range of courses and training solutions to help you and your employees. Courses lead to:

- Certificate in Adult Literacy (level 1 or level 2)
Certificate in Adult Numeracy (level 1 or level 2)

The certificates measure skills up to the same level as a GCSE, so if there's a gap in your employees qualifications, we can help fill it!

We use a computer based assessment which means that results are available within minutes of taking the assessment.